

CHAIN INSTALLER PERMIT APPLICATION

TR-0106 (REV. 01/2003)

The undersigned hereby applies for a permit to install and remove tire chains on motor vehicles during the snow season on State Routes.

Name _____

Mailing Address _____

Business Telephone No. _____

Social Security No. _____

Driver's License No. / CA I.D. No. _____ Birthdate _____

Business License No. _____ County _____

Chaining Area _____

If you have an existing permit or have submitted an application in another District provide the following:

District _____ Permit # _____ ☐ Pending

I have read the conduct and workmanship conditions contained herein and agree to comply with all permit provisions and conditions. Any failure to do so will result in suspension or revocation of my chain installer's permit.

Signature _____

PERMIT NO.**FOR OFFICIAL USE ONLY**

Fee: \$160.00

Bib: \$ 22.00

Total fee
paid: \$ _____

DATE:

COLLECTED BY:

Any dishonored checks will be considered as a violation of the permit and will be an automatic one year suspension.

**DEPARTMENT OF TRANSPORTATION ENCROACHMENT PERMIT
CHAIN INSTALLER'S CONDUCT AND WORKMANSHIP CONDITIONS**

In accordance with Section 670 of the Streets and Highways Code, permission is hereby granted to install and remove tire chains for compensation within the State's Highway rights-of-way when required by the Department, relating to the safe and orderly movement of traffic, for the safe operation of the highways. The permittee shall operate in compliance with Section 670 of the Streets and Highways Code, the Encroachment Permit General Provisions, and the Conduct and Workmanship conditions stated within this Permit package, and shall conform to all other applicable State and local laws. If the county or other political subdivision within which the permittee intends to install chains requires the permittee to have a business license in order to collect fees for doing this work, such as a business license shall be obtained by the permittee and the license must be presented before this Encroachment Permit will become valid for use. This Permit **may be suspended or revoked, for non-compliance, as provided in the Encroachment Permit General Provisions at any time by any Departmental representative or the California Highway Patrol.** The permittee shall surrender upon demand by any Departmental representative or the California Highway Patrol, their chain installer permit and chain installer identification bib. Failure to comply shall be cause for denial of any future chain installer permits.

Prior to issuance of a permit, all chain installer applicants shall attend a mandatory chain installer orientation class, pass a written test, and demonstrate knowledge of snow tire identification and proficiency in tire chain installation. Failure to attend the mandatory chain installer orientation class, shall result in permanent revocation.

The number of permits available for issuance are limited. First consideration shall be given to prior applicants of the previous winter season, providing their permits were not suspended for more than 30 days or revoked during the previous winter season.

Any permits suspended near the end of the winter season, and the suspension is found to be ineffective at the time so ordered in the opinion of the District Permit Engineer, may be applied to the next winter season if so stated in the letter of suspension to the permittee.

Appeals of any punitive action taken against a chain installer permittee, shall be submitted in writing within 5 business days to the District Permit Engineer at:

A written decision shall be rendered within 10 business days from the receipt of the written appeal. The District Permit Engineer's written decision may be appealed in writing within 5 business days, to the District Director in which the permit was issued. The District Director's decision shall be rendered in writing within 10 working days from the receipt of the appeal, and this decision is final. **(There are no further administrative rights of appeal)**

Penalties noted in this permit are minimums. Severe penalties, may be imposed for any infraction of Permit Conditions if warranted by the circumstances, or by the permittee's conduct.

All permit fees paid to the Department of Transportation are nonrefundable.

THIS PERMIT EXPIRES JUNE 30, 20_____.

DISTRICT DIRECTOR OF TRANSPORTATION

By _____
DEPARTMENTAL REPRESENTATIVE

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CHAIN INSTALLER'S CONDUCT AND WORKMANSHIP CONDITIONS (continued)

- 1 Permittee's when installing, removing, repairing or modifying tire chains, shall display a sign (measuring a minimum of 12" x 24" up to a maximum of 18" x 36") advising motorist's in advance of their fee for providing these services, and their bib number. The letters shall be a minimum of four inches high with a minimum brush stroke of 5/8". **Failure to display this sign, and/or display of any other type of advertising sign other than this required sign will be issued a warning, and shall cease work until the unauthorized display is removed.**
- 2 The permittee shall be in possession of a receipt book and make them available when requested by a motorist. The receipt shall show the permittee's name, bib number, the type of work performed (installing, removing, repairing, modifying tire chains), and the fee charged for the work. **A permittee failing to issue a receipt for services provided when requested, shall be suspended for 7 days.**
- 3 This Permit is non-transferable, only the person to whom it was issued is to perform the services authorized herein, and shall have it in their possession at all times when performing said services. This Permit shall be presented for inspection upon demand by any departmental representative, the California Highway Patrol, or any local law enforcement personnel. **A warning will be issued to any permittee found to be working without their permit in their immediate possession, they shall cease work immediately, and surrender their identifying bib, until their permit can be produced to regain their identifying bib.**
- 4 **Any person found working under a permit not issued to them, and any permittee allowing such use, shall immediately surrender the permit. And, neither individual will be eligible for issuance of a chain installer permit for a minimum of one year.**
- 5 A colored bib containing the permittee's identifying number will be issued along with this permit. **THIS BIB IS THE PROPERTY OF CALTRANS.** The bib shall be worn in plain sight in a legible manner at all times by the permittee while performing the services specified herein. **A permittee found to be working without their bib being clearly legible, shall be issued a warning, and shall cease all work until their bib and identifying number are made clearly visible.**
- 6 Loss of a permittee's permit or identification bib shall be immediately reported to the Department's district office which issued the permit. Application for a duplicate permit or identification bib may be made during normal business hours. **A duplicate permit will be issued upon payment of the administrative and replacement fee costs.**
- 7 A permittee may only park a single vehicle within the State's highway rights-of-way in the area designated by the Department or the California Highway Patrol, and only during the time the permittee is engaged in activities authorized by this permit. Parking on State conventional highways in similarly designated areas shall conform with the applicable provision of the Vehicle Code. **A permittee's vehicle parked in a location or manner that interferes or impedes with highway traffic, with snow removal equipment, or parked on any freeway ramp or taper, shall be suspended for 7 days.**
- 8 Permittees are not allowed in the lanes maintained for through traffic. A permittee shall remain in the area designated for installation or removal of tire chains. **Any interference, stopping, or controlling of traffic by flagging, signs, arm movements, the waving of signs or lights, etc., impeding the orderly movement of traffic caused by a permittee shall result in a suspension for 7 days.**
- 9 Vending or renting of tire chains, tire chain accessories, or other items or products upon any State highway rights-of-way by a permittee is strictly prohibited. A permittee offering to sell or rent tire chains or other items, or who accepts money for the sale or rental of tire chains or other items, shall immediately surrender his/her permit and identification bib and shall be ineligible for issuance of a chain installer permit for a minimum of one year. Such a permittee may be subject to prosecution for violation of the law (Streets and Highways Code Section 731) prohibiting vending on State highways.
- 10 Permittees shall conduct their business in a professional and courteous manner. A permittee found to display poor workmanship in installing chains, giving misleading statements concerning the necessity for altering chains, misrepresenting any conditions or requirements regarding chain regulations, or causing complaints relative to his/her conduct shall be issued a warning. **These violations may result in suspension or revocation of permit privileges, depending on the circumstances of the incident and the conduct of the permittee. A permittee presenting any form of threat of violence toward any person or property while involved in the activities related to this permit shall immediately surrender his/her permit and identification bib and he/she shall be permanently ineligible for issuance of a chain installer permit.**
- 11 Permittee's shall wear yellow, orange or lime colored raingear. Permittee's found working without proper rain gear will be issued a warning, and shall immediately cease work, and surrender their permit and identification bib, until equipped with the proper rain gear and has regained their permit and identification bib.
- 12 Permittee's shall only work in established chain installing areas. A permittee found working in an area other than the established area will be suspended for the winter season and shall immediately surrender his/her permit and identification bib.
- 13 Permittee's shall be 18 years of age or older. Any permittee found to have obtained his/her permit by falsifying their age shall immediately surrender their permit and identification bib. And, shall not be eligible for issuance of a chain installer permit for a period of one-year extending beyond the date they attain 18 years of age.
- 14 Any permittee maintaining an open fire or littering on the highway right of way shall be issued a warning.
- 15 A permitted chain installer may apply for a second chain installer permit in **another** district, provided there is no established waiting list.
- 16 Unless surrendered, suspended or revoked as provided in the Permit package conditions, a permit shall expire on June 30 in the year following its issuance.